



OMEGA
COMMUNITY DEVELOPMENT CORPORATION



**Omega Community Development Corporation
COMMUNITY OUTREACH COORDINATOR
HOPE CENTER & MOMS WITH HOPE PROJECT**

TITLE: Community Outreach Coordinator

FLSA CLASSIFICATION: Exempt, Salaried

SALARY RANGE: \$50,000-60,000 Annually

REPORTS TO: Director of Operations & Strategic Initiatives

EFFECTIVE DATE: 8/1/2022

LOCATION: Dayton, OH

POSITION TYPE: Full time

ABOUT OMEGA CDC

The Omega CDC is a 501(c)(3) non-profit organization established by the Omega Baptist Church in 1997. Our mission is to equip individuals, families, and children with resources, tools, and opportunities to break the cycle of generational poverty and achieve self-sufficiency through education, workforce development, and advocacy. With over 20 years of active involvement in the community, Omega CDC has developed a strong presence in Northwest Dayton and built a unique level of trust and familiarity with thousands of local residents and numerous community organizations. To strengthen and expand its impact, the Omega CDC has developed a multi-phased strategic plan with Omega Baptist Church to re-develop a 30-acre property in Northwest Dayton in collaboration with government, education, healthcare, and other nonprofit and social service agencies in Dayton and across Miami Valley. The multi-phase plan includes building a community center, the Hope Center for Families, which opened in November 2021; a senior housing facility, the Omega Senior Lofts, which opened May 30, 2020; dedicated space for outdoor recreation; an amphitheater; and a worship center.

ABOUT THE MOMS WITH HOPE PROJECT

Omega CDC is implementing a new project to provide community-based services as wraparound-supports to the expansion of the Moms2B program in Montgomery County for up to 60 pregnant women or expectant fathers through 2024.

Moms2B is an innovative, community-based pregnancy program for low-income women established by The Ohio State University in 2010. Ohio State University is currently contracting with Wright State University to scale the Moms2B program to pregnant women in Dayton-Montgomery County. Beginning in September 2022, Moms2B will provide weekly in-person sessions at Omega. Through this collaboration, Omega CDC will layer the weekly education and support sessions with community-based interventions.

POSITION DESCRIPTION

The Community Outreach Coordinator is a full-time position supporting the Hope Center for Families and Omega CDC's new Moms with Hope Project. The Coordinator is responsible for information dissemination in the community regarding program offerings and critical community issues, specifically maternal and infant vitality. This individual will dedicate 60% of their time to the Moms with Hope Project and 40% of their time to all other Omega CDC outreach. This role is perfect for a community organizing or social services professional with expertise or experience in maternal and infant vitality, human services, and/or community health.

PRIMARY RESPONSIBILITIES

- Build a team of residents to complete grassroots education campaigns; host events and community celebrations that are relevant and proven effective at targeting pregnant, black women; and engage multiple stakeholders including libraries, churches, schools, healthcare providers, and more in this coordinated effort.
- Attend weekly Moms2B education sessions to support educational and positive birth outcomes, make cross-referrals for Omega CDC and Hope Center services, and identify participants for Family Coaching.
- Support the integration of and cross-referrals into the Dayton Children's Hospital pediatric clinic at the Hope Center
- Engage community residents in advocacy and education campaigns to distribute information and coordinate community events, such as:
 - Door-to-Door campaigns about Moms2B and increasing birth outcomes for black women
 - Hosting events at the Hope Center, community agencies and partners, local churches, and Gem City Market.
- Implement quarterly informational workshops and/or community baby showers at the Hope Center.
- Gather data to inform strategic awareness activities and to target referrals aligned with the Community Health Improvement Plan Maternal & Infant Vitality objectives around:
 - Pre-pregnancy hypertension, diabetes, and healthy weights
 - Interpregnancy intervals < 18 months
 - Preterm birth rates
 - Sleep-related infant deaths
- Support advancement on the three pillars of the Hope Center (Child Health Services, Early Childhood Education, and Career Training) and the four pathways to self-sufficiency of the Omega CDC (Education, Health & Well-Being, Economic Mobility, and Community).
- Maintain electronic database record of outreach, intake, referrals, and services provided for clients in the Salesforce database, including regular and careful tracking and data entry for internal and external research.
- Keep thorough and organized documentation of outreach efforts, including up-to-date and accurate documentation of electronic database system according to deadlines.
- Meet reporting deadlines
- Participate in the development and facilitation of Omega CDC programs.
- Recruit participants for the Moms2B program(s), including outreaching to community groups, presentations to local agencies, etc.
- Serve as an expert resource for participants on barriers to completion of goals, relating to infant and maternal vitality.
- Participate in regular team and staff meetings to improve program outcomes.
- Contribute to special projects when necessary to advance program services
- Consult with the rest of the Omega CDC staff and Partner organizations in case consultations to provide resources and or one-off meetings based on case consultations.

QUALIFICATIONS

- Bachelor's degree required from an accredited institution of higher learning.
- Previous experience or training in human services, community organizing, canvassing, case management, community health work, social work, or equivalent is preferred.
- Experience in working with low-income families is required.

- Experience and/or willingness to complete home visits or work with families in community settings required.
- Cultural competency and sensitivity with groups and individuals representing a variety of needs, abilities, and socioeconomic backgrounds.
- Knowledge or expertise in Motivational Interviewing is a plus.
- Knowledge of principles of assessment and evaluation, service coordination, case management and/or social work, and advocacy to initiate/coordinate service delivery and follow-up services.
- Basic knowledge of infant & maternal vitality, income stability, workforce development, health and wellness, education and human services. Connections to community resources and institutions is a plus.
- Ability to demonstrate initiative and motivation when working independently with participants, data entry, and with projects.
- Accepting of ongoing supervision, peer coaching, shadowing, and feedback.
- Ability to respond flexibly to a fluid and evolving program environment.
- Strong time management, organizational skills, and attention to detail.
- Excellent computer skills, including data entry (Microsoft Office Word, Access, PowerPoint, and Excel; Google Office Suite). Previous experience utilizing Salesforce systems is a plus.
- Ability to work collaboratively with partners, colleagues and participants.

WORKING CONDITIONS:

Work is performed primarily at the Omega Hope Center for Families. Some local travel is required for meetings, community engagement, and required presentations. Longer distance travel may be required for necessary trainings. Normal office hours are 9am – 5pm, Monday through Friday. Some evening or weekend hours will be required.

To apply, submit your cover letter and resumé to info@omegacdc.org with “Community Outreach Coordinator” in the subject line. Applications close on July 29, 2022.

NON-DISCRIMINATION POLICY

Omega CDC shall not discriminate because of race, color, religion, sex, sexual orientation, gender identity, ancestry, national origin, military status, place of birth, age, marital status, or disability in any of its activities or operations. These activities or operations include actions against any employee, applicant for employment, subcontractor or vendor; or applicant for services, family, or child in its programs or activities. We are committed to providing an inclusive and welcoming environment for all families, children, and staff who are part of Omega CDC.