



**Omega Community Development Corporation
Hope Center for Families
FAMILY COACH**

TITLE: Family Coach

FLSA CLASSIFICATION: Exempt, Salaried

SALARY RANGE: \$55,000 to \$60,000 Annually

REPORTS TO: Director of Operations & Strategic Initiatives

EFFECTIVE DATE: 11/1/2021

LOCATION: Dayton, OH

POSITION TYPE: Full time

ABOUT OMEGA CDC

The Omega CDC is a 501(c)(3) non-profit organization established by the Omega Baptist Church in 1997. Our mission is to equip individuals, families, and children with resources, tools, and opportunities to break the cycle of generational poverty and achieve self-sufficiency through education, workforce development, and advocacy. With over 20 years of active involvement in the community, Omega CDC has developed a strong presence in Northwest Dayton and built a unique level of trust and familiarity with thousands of local residents and numerous community organizations. To strengthen and expand its impact, the Omega CDC has developed a multi-phased strategic plan to re-develop a 30-acre property in Northwest Dayton in collaboration with government, education, healthcare, and other nonprofit and social service agencies in Dayton and across Miami Valley. The multi-phase plan entails building a community center, the Hope Center for Families, which is currently under construction and scheduled to open in October 2021; a senior housing facility, the Omega Senior Lofts, which opened May 30, 2020; dedicated space for outdoor recreation; an amphitheater; and a worship center.

ABOUT THE HOPE CENTER FOR FAMILIES

An initiative of the Omega CDC to reduce inter-generational transmission of poverty and revitalize northwest Dayton by providing high-quality services to low-income individuals and families. Here, they will work to achieve and sustain self-sufficiency by developing the life skills, work skills, and confidence needed to succeed. The 28,000 square foot facility will focus on addressing the major factors that can lead to poverty reduction.

The Hope Center collaborative will use key anchor institutions (Dayton Children's Hospital, Mini University, Omega CDC, Sinclair Community College) to provide services and support. Each partner is dedicated to the overall goal and the two-generation model so that outcome measures can be set for cross program referrals and monitored for success.

POSITION DESCRIPTION

The Family Coach is a full-time position supporting the mission of the new Hope Center for Families. This role is perfect for a human service professional with case management and/or social work experience who enjoys motivating and supporting families. Activities will include working directly with potential and current Omega CDC clients to ensure they receive necessary assistance, are directed to the appropriate staff or program. Family Coaches will work with families and leverage the Omega CDC programs and Hope Center partner assets by identifying individual strengths and areas for goal-setting to move the household towards economic self-sufficiency and stability.

PRIMARY RESPONSIBILITIES

- Work closely with the clients on their journeys to self-sufficiency through using a coaching framework and goal-setting to promote economic mobility, specifically related to the Social Determinants of Health.
- Support advancement on the three pillars of the Hope Center for Families (Child Health Services, Early Childhood Education, and Career Training).
- Co-create, monitor and document participants' progress according to individual plans.
- Conduct regular detailed assessments to advance program and participants according to deadlines.
- Maintain electronic database record of assessments, referrals, and services provided for clients in the Salesforce database, including regular and careful tracking and data entry for internal and external research.
- Keep thorough and organized documentation of caseload efforts, including up-to-date and accurate documentation of electronic database system according to deadlines.
- Participate in the development and facilitation of Omega CDC programs.
- Recruit participants for the program(s), including outreaching to community groups, presentations to local agencies, etc.
- Serve as an expert resource for participants on barriers to completion of goals, relating to the Social Determinants of Health.
- Participate in regular team and staff meetings and efforts to improve program outcomes.
- Contribute to special projects when necessary to advance program services
- Consult with the rest of the Omega CDC staff and Partner organizations in case consultations to provide resources and or one-off meetings based on case consultations.

QUALIFICATIONS

- Bachelor's degree required, Master's degree preferred from an accredited institution of higher learning counseling, social work, or related field.
- Previous experience or training in human services coaching, case management, community health work, social work, or equivalent is required.
- Experience in working with low-income families is required. Experience providing 1:1 mentoring, coaching, and goal-setting, specifically around goals related to self-sufficiency is a plus.

- Experience and/or willingness to complete home visits or work with families in community settings required.
- Cultural competency and sensitivity with groups and individuals representing a variety of needs, abilities, and socioeconomic backgrounds.
- Knowledge or expertise in Motivational Interviewing is a plus.
- Knowledge of principles of assessment and evaluation, service coordination, case management and/or social work, and advocacy to initiate/coordinate service delivery and follow-up services.
- Basic knowledge of income stability, workforce development, health and wellness, education and human services. Connections to community resources and institutions is a plus.
- Ability to demonstrate initiative and motivation when working independently with participants, data entry, and with projects.
- Accepting on ongoing supervision, peer coaching, shadowing, and feedback.
- Ability to respond flexibly to a fluid and evolving program environment.
- Strong time management, organizational skills, and attention to detail.
- Excellent computer skills, including data entry (Microsoft Office Word, Access, PowerPoint, and Excel; Google Office Suite). Previous experience utilizing Salesforce systems is a plus.
- Ability to work collaboratively with partners, colleagues and participants.

WORKING CONDITIONS:

Work is performed primarily at the Omega Hope Center for Families. Some local travel is required for meetings, community engagement, and required presentations. Longer distance travel may be required for necessary trainings. Normal office hours are 9am – 5pm, Monday through Friday. Some evening or weekend hours may be necessary.

To apply, submit your cover letter and resumé to theomegacdc@gmail.com with “Family Coach” in the subject line. Applications close on October 25, 2021.

NON-DISCRIMINATION POLICY

Omega CDC shall not discriminate because of race, color, religion, sex, sexual orientation, gender identity, ancestry, national origin, military status, place of birth, age, marital status, or disability in any of its activities or operations. These activities or operations include actions against any employee, applicant for employment, subcontractor or vendor; or applicant for services, family, or child in its programs or activities. We are committed to providing an inclusive and welcoming environment for all families, children, and staff who are part of Omega CDC.